



Knez Mihailova 33
 11 000 Belgrade, Serbia
 Tel: +381 11 328 76 26
 E-mail: info@smartoffice.rs
www.smartoffice.rs

Opening hours:
 Mon-Fri: 9 am – 9 pm
 Sat: 9 am - 3 pm

SMART COWORKING

INCLUDES:	DAY 15 EUR	1 WEEK or 7 days 60 EUR	2 WEEKS or 14 days 110 EUR	3 WEEKS or 21 days 130 EUR	MONTH or 31 days 150 EUR
Use of 1 working unit/desk	✔	✔	✔	✔	✔
Registration of company at the Smart Office address					✔
Access to all equipment (wi-fi, printer, scanner)	✔	✔	✔	✔	✔
Conference rooms use for a specified period		✔	✔	✔	✔
Discounted prices for additional use of conference rooms		✔	✔	✔	✔
Office assistant services	✔	✔	✔	✔	✔
Personal locker with a key		✔	✔	✔	✔
Access to the kitchen	✔	✔	✔	✔	✔
Coffee/tea/water/cookies	✔	✔	✔	✔	✔

Monthly price of renting working units for **TEAMS**

Team of 2 members	Team of 3 members	Team of 4 members
270 EUR	370 EUR	470 EUR

The price does not include the VAT of 20%



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SMART MEETING

CONFERENCE ROOMS RENTING PRICES							
type of conference room	capacity	1h		4h		8h	
		Basic price	Full price	Basic price	Full price	Basic price	Full price
Conference room n. 1	up to 40 people	30	33	65	72	100	110
Conference room n. 2	up to 30 people	22	24	64	69	90	99
Conference room n. 3	up to 20 people	20	22	59	65	80	88
Office for meetings n. 4	up to 8 people	16	18	44	48	70	77
Office for meetings n. 5	up to 5 people	8	9	29	31	50	55

Basic price means renting of the space with projector, table, flipchart and Office Asistant's help.

Full price means **Basic price** plus one coffee break (coffee, tea, water and cookies) for the renting period of 4 hours or two coffee breaks for the renting period longer than 4 hours.

*Prices for renting the Conference rooms and Offices after regular opening hours and during weekends will be provided upon request.

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SMART VIRTUAL

SMART VIRTUAL 1 - 45 EUR	SMART VIRTUAL 2 - 75 EUR	
<p>Package includes:</p> <ul style="list-style-type: none">• registration of company at Smart Office address• handling incoming and outgoing mail (physical and electronic mail)	<p>Package includes:</p> <ul style="list-style-type: none">• registration of company at Smart Office address• receiving telephone calls and messages• handling incoming and outgoing mail (physical and electronic mail)	
<th>SMART VIRTUAL 3 - 95 EUR</th>		SMART VIRTUAL 3 - 95 EUR
<p>Package includes:</p> <ul style="list-style-type: none">• registration of company at Smart Office address• receiving telephone calls and messages• handling incoming and outgoing mail (physical and electronic mail)• Mini conference room use 4 hours per month		

*Smart Virtual packages can include legal services. Price provided upon request.

**Smart Virtual packages can be purchased for a minimum period of 3 months.

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SMART EVENT

Price will be provided upon request

Package includes:

- renting of one or more conference rooms and/or open space for the organisation of interviews, professional workshops, lectures, photoshootings etc.
- equipment: projector, desks, printer, flipcharts, wifi internet, scanner etc.
- support from Smart Office Assistent.
- catering and similar services available.

* Photographer services available. Price provided upon request.