



Knez Mihailova 33
11 000 Belgrade, Serbia
Tel: +381 11 328 76 26
E-mail: info@smartoffice.rs
www.smartoffice.rs

Opening hours:
Mon-Fri: 9 am – 9 pm
Sat: 9 am - 3 pm

SMART COWORKING

INCLUDES:	½ DAY 6 hours	1 DAY	1 WEEK dedicated desk or 7 days hot desk/one month period	2 WEEKS dedicated desk or 14 days hot desk/one month period	3 WEEKS dedicated desk or 21 days hot desk/two months period	1 MONTH dedicated desk or 31 days hot desk/two months period
	9 EUR	15 EUR	60 EUR	110 EUR	130 EUR	150 EUR
Use of 1 working unit/desk						
Registration of company at the Smart Office address						
Access to all equipment: wi-fi, printer, scanner etc.						
Conference rooms use for a specified period	½ hour	1 hour	5 hours	10 hours	15 hours	20 hours
Discounted prices for additional use of conference rooms						
Access to all lectures organised by Smart Office						
Smart Office benefits/discounts						
Office Assistant services						
Personal locker with a key						
Access to the fully equiped kitchen						
Coffee (Arabica – Colombia Supremo) tea, water, cookies						

The price does not include the VAT of 20%



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Monthly price of renting working units for TEAMS

Team of 2 members	Team of 3 members	Team of 4 members
270 EUR	370 EUR	470 EUR

SMART MEETING

CONFERENCE/MEETING ROOMS RENTING PRICES

Type of meeting room	Capacity		Prices (in Euro)							
	with desks	without desks	1h	2	3	4h	5	6	7	8h
Conference/meeting room No. 1	up to 24 people	up to 40 people	30	57	81	102	120	135	147	156
Conference/meeting room No. 2	up to 16 people	up to 30 people	23	44	62	76	86	92	96	99
Meeting room No. 3	up to 16 people	up to 30 people	22	42	59	72	81	88	93	96
Meeting room No. 4	up to 8 people		17	29	40	46	51	55	57	59

Optional – „Coffee break“ that includes coffee or tea and water. Price is 1,3 Euro, per coffee break, per person.

*Prices for renting the Conference/meeting rooms after regular opening hours and during weekends will be provided upon request.

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SMART VIRTUAL

SMART VIRTUAL 1 - 45 EUR	SMART VIRTUAL 2 - 75 EUR
<p>Package includes:</p> <ul style="list-style-type: none">• registration of company at Smart Office address• handling incoming and outgoing mail (physical and electronic mail)	<p>Package includes:</p> <ul style="list-style-type: none">• registration of company at Smart Office address• handling incoming and outgoing mail (physical and electronic mail)• Conference/meeting room use 4 hours per month

*Smart Virtual packages can include legal services. Price provided upon request. Minimum period for Virtual packages is 3 months.

SMART EVENT

Price will be provided upon request
<p>Package includes:</p> <ul style="list-style-type: none">• renting of one or more conference rooms and/or open space for the organisation of interviews, professional workshops, lectures, photoshootings etc. Capacity up to 100 people.• equipment: projector, desks, printer, flipcharts, wifi internet, scanner etc.• support from Smart Office Assistent.• catering and similar services available.

* Photographer services available. Price provided upon request.

The price does not include the VAT of 20%